

HOUSING AUTHORITY OF THE CITY OF CHILTON
312 Bonk Street
Chilton, WI 53014
Phone: (920) 849-7042 Fax: (920) 849-2226
Website: chilton.govoffice.com

Regular Meeting
May 11, 2022
Minutes

Community Room
Stanton Place

Chairman Peggy Loose called the regular meeting of the Housing Authority of the City of Chilton to order at 8:00 a.m.

1. Roll Call – Kasper, Weber, Gebhart and Pagel present. Connors present as recording secretary.
2. Minutes – Pagel moved to accept the minutes of the regular April 13, 2022 meeting as submitted. Motion seconded by Kasper and carried.
3. Audience Participation: None
4. Executive Director's report
 - a. Financial – Balance in checking as of 05/01/2022 is: \$67,626.12
CFP: \$0; Savings Account: \$2,133.34; Operating Reserve: \$43747.29
 - b. Status of apartments: Stanton Place: 32 units occupied, 1 pending; Twelve (12) names on the waiting list.
Family - 12 units occupied — Nine (9) names on the waiting list.
 - c. Invoices and other transactions are as follows: April invoices in the amount of \$40,492.46 were reviewed and approved and May invoices to date in the amount of \$8,493.31 also approved. Deposits for April - \$22,345.85
May deposits to date - \$8,6009.00.
Health Insurance change occurred for Connors. The Board agreed the monthly premium (\$170) would continue to be paid by the Housing Authority.
5. New Business
 - a. March and Fiscal Year End financials reviewed.
 - b. Commissioner training was facilitated by Connors. Additional training will occur as requested or needed. To date topics included Public Housing definition/history, roles/responsibilities, budgeting and finance, facilities management and the physical assessment system.
 - c. Public Hearing for the annual plan has been scheduled for June 8, 2022.

Meeting adjourned at 9:20 a.m.

Colleen Connors, Executive Director

Dated: May 11, 2022